

Pupillage Application Form

I wish to apply for the following pupillage (mark ONE choice clearly)

Business & Property/Housing	Personal Injury	Family	Crime
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You should ensure that you have read all the attached information before you complete this form.

If there is insufficient space in any part of the form to set out relevant information, please use a supplementary sheet clearly indicating which section the additional information relates to.

The first 2 pages of this form are the only pages containing information relating to your identity, diversity and equality matters. These pages will be detached from the rest of your application before it is read and will not be seen by those selecting candidates for interview. This is to ensure anonymity and equality of opportunity when applications are screened for interview.

Full name: _____

Correspondence Address: _____

email address: _____

Home phone number: _____ **Mobile telephone number:** _____

Gender: Male / Female / Prefer Not To Say / Prefer to self-describe (Please state) _____

Date of Birth: _____

Do you consider yourself disabled? Yes / No

Ethnic Origin: (please tick)								
White	Black Caribbean	Black African	Indian	Pakistani	Bangladeshi	Chinese	Other (please state origin)	I would prefer not to state

Application/Candidate number

Referees:

Chambers has a policy of taking references up before firm offers are made. They will not be approached without your prior consent.

First referee:

Second referee:

IMPORTANT INFORMATION

Cobden House Chambers conducts recruitment in strict accordance with the Bar Standards Board Rules on Equality and Diversity, as set out in the Bar Standards Board Handbook.

All Application Forms are anonymised by the removal of the first 2 pages before marking and selection. Please do not include any information within the main body of the Application Form which identifies your name, gender, ethnicity or other protected characteristic.

Similarly, please do not append any copies of your CV, certificates or letters of recommendation which may be missed at the administration stage and inadvertently passed on to the selection panel.

This is to make the selection process as fair as possible and to minimise the risk of inadvertent bias.

Degree and Post Graduate Level Academic Qualifications

BPTC Details

Course and Qualification	Academic Institution	Year of graduation	Overall Grade *
BPTC			

* Please mark with an asterisk if this grade is a predicted or expected grade.

BPTC Module Grades Please give details (if available) of your module marks.

Module (e.g. Advocacy)	% Mark	Grade (e.g. Competent)*

CPE/PgDL details

Course and Qualification	Academic Institution	Year of graduation	Overall Grade *

* Please mark with an asterisk if this grade is a predicted or expected grade.

Second/Masters Degrees (including Law, excluding BVC, BPTC, CPE, or PgDL)

Course and Qualification	Academic Institution	Year of graduation	Overall Grade *

* Please mark with an asterisk if this grade is a predicted or expected grade.

First Degree (including Law degrees, excluding CPE, or PgDL)

Course and Qualification	Academic Institution	Year of graduation	Overall Grade *

* Please mark with an asterisk if this grade is a predicted or expected grade.

School/College Level Academic Qualifications

18+ Qualifications ('A' Levels, 'AS' Levels, Highers, IB etc)

Subject	Type of qualification	Grade	Year

Other Further Education level qualifications (BTEC, GNVQ etc)

Subject	Type of qualification	Grade	Year

16+ Qualifications (GCSE's, 'O' Levels, Lower, etc)

Subject	Type of qualification	Grade	Year

Prizes, Scholarships & Awards

Please give details of awards

Title or Description	Year Awarded

Employment History (Including voluntary work but excluding mini-pupillages, marshalling etc.)

Please put details of your most recent employment first.

Employer: Address:	Dates of employment:
Position	
Key duties and responsibilities	

Employer: Address:	Dates of employment:
Position	
Key duties and responsibilities	

Employer: Address:	Dates of employment:
Position	
Key duties and responsibilities	

Employer: Address:	Dates of employment:
Position	
Key duties and responsibilities	

Employer: Address:	Dates of employment:
Position	
Key duties and responsibilities	

Mini-Pupillages

Have you had a mini-pupillage at Cobden House Chambers? Yes / No

If so, when did you visit Chambers? _____

Other mini-pupillages, marshalling, work placement in Solicitors' offices etc		
Organisation	Dates from/to	Area of law you saw

What do you believe you have learned from your mini-pupillages/marshalling/work placement?

Skills

In your professional life you will be expected to advocate on behalf of your client. Please give an example where you have had to put forward oral or written arguments.

Why do you want to practice in your selected area? What experience or qualifications do you have which you feel are particularly relevant to this area?

Other Information

Please give details of your hobbies and interests.

Please insert any additional information about yourself that you would wish to be considered as part of your application. If any of your qualifications are “non-standard” we would be grateful if you could give an explanation of the marking scheme to assist our assessment.