

## Pupillage Application Form

**I wish to apply for the following pupillage (mark ONE choice clearly)**

<b>Business &amp; Property/Housing</b>	<b>Personal Injury</b>	<b>Family</b>	<b>Crime</b>
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You should ensure that you have read all the attached information before you complete this form.

If there is insufficient space in any part of the form to set out relevant information, please use a supplementary sheet clearly indicating which section the additional information relates to.

The first 2 pages of this form are the only pages containing information relating to your identity, diversity and equality matters. These pages will be detached from the rest of your application before it is read and will not be seen by those selecting candidates for interview. This is to ensure anonymity and equality of opportunity when applications are screened for interview.

**Full name:** \_\_\_\_\_

**Correspondence Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**email address:** \_\_\_\_\_

**Home phone number:** \_\_\_\_\_ **Mobile telephone number:** \_\_\_\_\_

**Gender:** Male / Female / Prefer Not To Say / Prefer to self-describe (Please state) \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Do you consider yourself disabled?** Yes / No

<b>Ethnic Origin:</b> (please tick)								
White	Black Caribbean	Black African	Indian	Pakistani	Bangladeshi	Chinese	Other (please state origin)	I would prefer not to state

**Application/Candidate number**

**Referees:**

Chambers has a policy of taking references up before firm offers are made. They will not be approached without your prior consent.

First referee:

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Second referee:

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**IMPORTANT INFORMATION**

Cobden House Chambers conducts recruitment in strict accordance with the Bar Standards Board Rules on Equality and Diversity, as set out in the Bar Standards Board Handbook.

All Application Forms are anonymised by the removal of the first 2 pages before marking and selection. Please do not include any information within the main body of the Application Form which identifies your name, gender, ethnicity or other protected characteristic.

Similarly, please do not append any copies of your CV, certificates or letters of recommendation which may be missed at the administration stage and inadvertently passed on to the selection panel.

This is to make the selection process as fair as possible and to minimise the risk of inadvertent bias.

### Degree and Post Graduate Level Academic Qualifications

#### BPTC Details

<b>Course and Qualification</b>	<b>Academic Institution</b>	<b>Year of graduation</b>	<b>Overall Grade *</b>
BPTC			

\* Please mark with an asterisk if this grade is a predicted or expected grade.

#### **BPTC Module Grades** Please give details (if available) of your module marks.

<b>Module (e.g. Advocacy)</b>	<b>% Mark</b>	<b>Grade (e.g. Competent)*</b>

#### CPE/PgDL details

<b>Course and Qualification</b>	<b>Academic Institution</b>	<b>Year of graduation</b>	<b>Overall Grade *</b>

\* Please mark with an asterisk if this grade is a predicted or expected grade.

**Second/Masters Degrees (including Law, excluding BVC, BPTC, CPE, or PgDL)**

<b>Course and Qualification</b>	<b>Academic Institution</b>	<b>Year of graduation</b>	<b>Overall Grade *</b>

\* Please mark with an asterisk if this grade is a predicted or expected grade.

**First Degree (including Law degrees, excluding CPE, or PgDL)**

<b>Course and Qualification</b>	<b>Academic Institution</b>	<b>Year of graduation</b>	<b>Overall Grade *</b>

\* Please mark with an asterisk if this grade is a predicted or expected grade.

**School/College Level Academic Qualifications**

**18+ Qualifications ('A' Levels, 'AS' Levels, Highers, IB etc)**

<b>Subject</b>	<b>Type of qualification</b>	<b>Grade</b>	<b>Year</b>

**Other Further Education level qualifications (BTEC, GNVQ etc)**

<b>Subject</b>	<b>Type of qualification</b>	<b>Grade</b>	<b>Year</b>

**16+ Qualifications (GCSE's, 'O' Levels, Lower, etc)**

<b>Subject</b>	<b>Type of qualification</b>	<b>Grade</b>	<b>Year</b>

**Prizes, Scholarships & Awards**

Please give details of awards

<b>Title or Description</b>	<b>Year Awarded</b>

**Employment History** (Including voluntary work but excluding mini-pupillages, marshalling etc.)

Please put details of your most recent employment first.

Employer: Address:  Position	Dates of employment:
Key duties and responsibilities	

Employer: Address:  Position	Dates of employment:
Key duties and responsibilities	

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Key duties and responsibilities	

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Key duties and responsibilities	

Employer: Address: Position	Dates of employment:
Key duties and responsibilities	

**Mini-Pupillages**

Have you had a mini-pupillage at Cobden House Chambers? Yes / No

If so, when did you visit Chambers? \_\_\_\_\_

Other mini-pupillages, marshalling, work placement in Solicitors' offices etc		
Organisation	Dates from/to	Area of law you saw

What do you believe you have learned from your mini-pupillages/marshalling/work placement?



**Skills**

In your professional life you will be expected to advocate on behalf of your client. Please give an example where you have had to put forward oral or written arguments.

Why do you want to practice in your selected area? What experience or qualifications do you have which you feel are particularly relevant to this area?

**Other Information**

Please give details of your hobbies and interests.

Please insert any additional information about yourself that you would wish to be considered as part of your application. If any of your qualifications are “non-standard” we would be grateful if you could give an explanation of the marking scheme to assist our assessment.